



Halls Officer

About volunteering with SUSU:

The Union's mission: **unlocking the potential and enriching the life of every student. As a student-led organisation the hard work and dedication of our student volunteers is vital to our mission.**

The Halls Officer works to represent the specific needs and interests of students living in halls accommodation. They will act as a liaison between students and the University while working alongside SUSU to ensure that the student experience in halls is the best that it can be.

We provide full training at the beginning of the year as well as advice and support as you continue in your role. You will gain a wealth of experience through your voluntary role with SUSU, experience that you can use to improve your future employability while receiving recognition for the work you accomplish.

While volunteering with SUSU as Officer for your halls, your role in this mission is described below.

The main purpose of your role:

- 1) To represent the student voice in Halls
- 2) Work alongside SUSU and enrich the student experience in Halls

The main responsibilities of your role:

To represent the student voice in Halls

- Seek out student feedback relating to their experience and ensure this is passed on to the relevant teams at SUSU and the University.
- Advocating SUSU projects and initiatives to halls of residence students.
- Attendance of relevant meetings, specific to the halls experience.

Work alongside SUSU and enrich the student experience in Halls.

- To work alongside other student officers on projects and initiatives within halls of residence.
- To support SUSU's Halls Rep structure.



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- To work with SUSU to advise and represent students in halls with regards to the core halls offer.

Where can you find guidance?

Sabbatical Officer:

president@soton.ac.uk

Activities Team:

activities@susu.org

How to nominate for the role:

In order to stand as a candidate, you will need to submit a short statement letting everyone know why they should vote for you. You don't need to have any previous experience so simply focus on what you will achieve if elected.

Log in to our website at www.susu.org/elections and fill out the nominations form. There is no need to create a new account, just use your University credentials.

For any queries about the election, please contact us at elections@susu.org

Time Commitment and Expectations

There will be times throughout the year where you may be called on to help promote and spread awareness for SUSU campaigns. There will be key meetings that you must attend and you must attend relevant SUSU meetings.

If at any point you find that you are struggling to balance voluntary work with your studies we understand that your degree must come first. Please, come and speak to us and we will always try our best to make things easier.