

About volunteering with SUSU:

Course Reps are the direct representatives of students on their courses and are there to take students' ideas and concerns to their Staff Student Liaison Committee. They report up to the Department or School President and are responsible for feeding back to the student body as a liaison between students and staff.

In order to apply for the role, you must be a student on that course. When applying for this role you are confirming that you meet the eligibility criteria for the role.

We provide full training at the beginning of the year as well as advice and support as you continue in your role. You will gain a wealth of experience through your voluntary role with SUSU, experience that you can use to improve your future employability while receiving recognition for the work you accomplish.

While volunteering with the Union as a Course Representative, your role in this mission is described below.

Main Purpose of Role:

- 1) To represent the views of students within your cohorts.
- 2) To liaise with staff about feedback from students.
- 3) To report to and work with the Department/School President.

Main Responsibilities of the Role

To represent the views of students within your cohorts

- To be a visible presence to course mates.
- To gather regular feedback from course mates.
- To present the views of course mates at the Staff Student Liaison Committees (SSLCs).

To liaise with staff about feedback from students

- To find and maintain contact with key academic and admin staff.
- To attend SSLCs and present student feedback objectively.
- To provide feedback to course mates after SSLCs.

To report to and work with the Department/School President

- To meet with fellow Course Reps and your Department/School President before SSLCs.
- To attend meetings and forums organised by your Department/School President (or Faculty Officer).
- To contact your Department/School President for advice or support with new ideas and initiatives.

Where can you find guidance?

- *Sabbatical Officer:* vpeddem@soton.ac.uk
- *Representation Team:* representation@susu.org

How to nominate for the role:

In order to stand as a candidate, you will need to submit a short statement letting everyone know why they should vote for you. You don't need to have any previous experience so simply focus on what you will achieve if elected.

Log in to our website at www.susu.org/elections and fill out the nominations form. There is no need to create a new account, just use your University credentials.

For any queries about the election, please contact us at representation@susu.org

Time Commitment and Expectations:

There will be times throughout the year where you may be called on to help promote and spread awareness for SUSU campaigns. There will be key meetings that you must attend and you must attend relevant SUSU meetings.

If at any point you find that you are struggling to balance voluntary work with your studies we understand that your degree must come first. Please, come and speak to us and we will always try our best to make things easier.

Our Values

As an organisation, our values underpin our work and guide what we live by in order to achieve our mission:



Stand Strong

We stand up for students and make sure their voice is heard.

We stand strong when facing challenges and are not afraid to be different. We think big and work to achieve great things.



Join Together

We are an inclusive and diverse community of students and staff

We join together with each other, the University, and the local community to make a positive difference.



Take Responsibility

We take action on the issues that matter to students and act with integrity.

We continually work to be more sustainable, challenge discrimination and prejudice. We strive to be a force for good for students and wider society.